

“The Future of our Sport”

Conference & AGM Information

Introduction

The following information is given for the 2020 Archery GB Annual Membership Conference and AGM. It should be read in conjunction with the Conference Invitation and 2020 AGM Voting Form.

The contents are:

- Venue Details: contains the address of venue, directions and a map.
- Conference Charter, Timing and Questions
- Notice Calling AGM
- AGM 2020 Agenda
- Supporting Information
- AGM 2019 Minutes
- AGM 2019 List of Attendees
- Annual Report and Financial Statements for the Year Ended 30 September 2019:
 - Company Information
 - Directors’ Report
 - Directors’ Responsibility Statement
 - Independent Auditors’ Report
 - Profit and Loss Account
 - Statement of Comprehensive Income
 - Balance Sheet
 - Statement of Changes in Equity
 - Notes to the Financial Statement
- Articles and Law Changes

Important Details for 2020

Venue: Crowne Plaza, Pendigo Way,
National Exhibition Centre,
Birmingham, B40 1PS.

Date: Saturday 18 April 2020

Time: The Conference will start at 11.30 with registration from 10.30am. The AGM will be after lunch, starting at 2.00pm.

Tea and coffee will be available from 10.30am.

Please do not arrive before 10.30am as the room will not be available.

Please remember to bring your Archery GB membership card with you.

Cover Photograph: Derek Sizeland

Venue Details

The Crowne Plaza at the National Exhibition Centre (NEC) Birmingham is easily accessible by car, air and rail.

Address

Crowne Plaza
Pendigo Way
National Exhibition Centre
Birmingham
B40 1PS

How to find the Crowne Plaza

By Car: The Crowne Plaza is located at Junction 6 on the M42. From the roundabout follow directions for the NEC. Take the second exit on the left, South Way. The entrance is 50 metres on the right. Sat Nav – follow Postcode B40 1PS.

By Air: Birmingham International Airport (BHX)

Time by Taxi: 5 minutes

Taxi Charge (one way: £10.00)

By Rail: Birmingham International Train Station

Time by Taxi: 5 minutes

Taxi Charge (one way: £10.00)

Parking

To benefit from free on-site parking, please register your car with hotel reception or at the Archery GB AGM registration area.

Access

The building is wheelchair accessible.



Conference Charter, Timing and Questions

Conference Charter

Members are asked to:

- Conduct themselves in a courteous manner.
- Be seated in time for the start of presentations.
- When asking questions, to state their name and club or if they are a direct member.
- Be succinct when asking questions.
- Only ask questions that are relevant.
- Support the Delivery Team in keeping the Conference to schedule.

Timing

10.30 Registration, Tea and Coffee

11.30 Conference

Opening remarks - Chair

Strategic Update - CEO

13.00 Lunch

14.00 AGM

14.30 Recognising Volunteers – Prize Giving

15.30 Close

Questions

Questions and comments are welcomed. Time allowing and where possible, all questions will be answered during the Conference. However, in some circumstances, it may not be possible to give an immediate or detailed response to a question or comment. The Board will respond to such matters in *Archery UK*.

In order to help the Conference and AGM run efficiently, members are requested to submit, in advance, any comments they may have on the formal minutes from the 2019 AGM or any questions they wish to ask about other agenda items.

If members can submit their comments or questions to the Membership Team, to arrive no later than Monday 1 April, it will help the Chair ensure that any relevant information can be provided, and full answers can be given.

Responses to written questions, submitted in advance, will be given first. Time permitting, once these questions have been answered, the Chair will take questions from the floor.

Grand National Archery Society

Notice Calling AGM

Notice is hereby given that the Annual General Meeting will be held at: 2.00pm on Saturday 18 April 2020, The Crowne Plaza, NEC, Birmingham, B40 1PS.

AGM 2020 Agenda

Ordinary Business

1. Apologies for absence.
2. Minutes of the AGM 2019 and Matters Arising.
3. President's Address 2020.
4. For the year ending 30 Sept 2019, to receive and consider:
 - Directors' Report
 - Directors' Responsibilities Statement
 - Independent Auditors' Report
 - Profit and Loss Account
 - Statement of Comprehensive Income
 - The Balance Sheet
 - Statement of Changes in Equity
5. To confirm and appoint Baldwins Audit Services Ltd as our auditors and to authorise the Board to fix their remuneration.

Special Business

6. To approve the revised Articles of Association in the form produced to the meeting, and initialled by the Chair for the purpose of identification, in substitution for the existing Articles of Association.

At AGM 2019, we presented a new version of the articles where the first part had been revised to be in plain English meeting the crystal mark standard. This year, at AGM 2020, we present the completion of this work with all the articles being revised.

The work has been undertaken by Archery GB working with external experts. Our solicitor has been involved to ensure that this new version has the same legal force as the original. We have also worked extensively with the crystal mark experts to ensure that we have used plain English throughout.

During this work, the board has also asked that the following changes were made:

- that there is provision to vary the first term of a director's appointment to allow for effective succession planning (see articles 51 and 65);
- an amalgamation of committees to form a single nominations and remuneration committee (see articles 107 and 110-114); and
- a limit on the length of time that can be served on a board committee (see article 108).

Where deletions have been made this is due to the streamlining of the document (for example, the amalgamation of the nomination committee and the remuneration committee to form a single nominations and remuneration committee) and is not intended to change the meaning of the articles in any adverse way (for example, article 133 in relation to dissolution has been taken out because it is a duplication of article 10).

The provision previously in the articles in relation to the company seal has been removed because it is no longer used or needed.

Closing Remarks

7. Announcement:
 - Board Elections and Appointments
8. Formal Closure of Meeting.

A member entitled to attend and vote at the above meeting is entitled to appoint a proxy to attend and vote on his/her behalf.

A Form of Proxy is contained in the Invitation and Voting Form.

By order of the Board



Mark Briegal, Chair

Company Registration Number: 01342150

Registered Address:

Archery GB

Lilleshall National Sports & Conferencing Centre

Newport

Shropshire

TF10 9AT

Supporting Information

Scrutineers and Tellers

Scrutineers are independent of the delivery process. The function of a scrutineer is to ensure that the voting process is performed correctly.

Tellers are part of the delivery process. The function of Tellers is to count votes. They will be recommended to the Board by the officer assigned to deliver the AGM against roles and responsibilities agreed by the Board.

The Archery GB Senior Membership Services Officer, Ellie Heath, is the Head Teller. Ellie will

be supported by senior Archery GB members and staff members who are in attendance at the AGM.

Candidate Supporting Evidence

To see the candidate supporting evidence for the Elected Director vacancies please visit: www.archerygb.org and follow: About Us>AGM 2020>Board Appointments.

Awards

The Presentation of National Awards will take place after the AGM.

AGM 2019 Minutes

The Crowne Plaza, NEC, Birmingham
Saturday 21 April 2019 at 2.00pm

Ordinary Business

1. Apologies for Absence

Apologies received are given below:

Phillip Benson	Elizabeth Rose
Judith Forbes	James Rose
Helen George	Roger Sale
Hilda Gibson	Derek Sangster
Dave Harrison	Hugh Soar
Michael Hogg	Moira Taylor
Maxine Palmer	Geoff Thomas
Adele McPeake	Sue Williamson
Eddie Pemberton	Tom Williamson
Graham Potts	

2. Minutes of the Annual General Meeting 2018 and Matters Arising

The Chair asked for approval from the floor to take the Minutes of the 2018 AGM as read and asked if there were any comments in relation to the accuracy of these minutes.

There were no comments.

Proposed: Lizzy Rees, Elected Director
Seconded: Muriel Kirkwood, Direct Member
Result: Carried

3. President's Address 2019

4. Report of the Directors and Financial Statements for the year ending 30 Sept 2018.

- The Directors' Report
- Independent Auditors' Report
- Profit and Loss Account
- Statement of Comprehensive Income
- The Balance Sheet
- Statement of Changes of Equity

5. To confirm the appointment of Baldwin Audit Services Ltd as the Auditors for the Society and to authorise the Board to fix the remuneration of the Auditors.

Proposed: Catherine Wilson, Independent Director
Seconded: Lynne Evans, Direct Member
Result: Carried

Special Business

6. To receive, and if thought fit, pass as a Special Resolution:

To improve the modernity and clarity of the existing Articles 1-4 and Article 7 of Part 1 of the Articles of Association by adopting the crystal-marked revisions detailed in Appendix A to the Notice in the form produced to the meeting and initialled by or on behalf of the Chair, for the purpose of identification, in substitution for and by way of replacement of the existing Articles 1-4 and Article 7 of Part 1 of the Articles.

Proposed: Erik Rowbotham, Elected Director
Seconded: Lynne Evans, Direct Member
For: 64
Against: 6
Abstentions: 2
Result: Carried (91.4%)

7. To receive, and if thought fit, pass as a Special Resolution:

To improve the modernity of the Articles of Association by replacing Chairman by Chair.

Proposed: Lis Bellamy, Independent Director
Seconded: Steve Tully, Elected Director
For: 64
Against: 8
Result: Carried (88.9%)

8. To receive, and if thought fit, pass as a Special Resolution:

To change the system of voting by approving and adopting the revisions and amendments to the Articles of Association detailed in Appendix B.

Proposed: Pippa Britton, Elected Director
Seconded: Yakoob Ali, Elected Director
For: 65
Against: 6
Abstentions: 1
Result: Carried (91.5%)

Closing Remarks

11. Announcements:

Board Election:

Elected to the Board - Yakoob Ali

President/Vice-President Election:

Elected as President - Richard Custance

Elected as Vice-President - Derrick Lovell

11. Formal Closure of Meeting:

The meeting closed at 14.40

Awards

12. Presentation of National Awards:

Hartwell Trophy: Peter Hill

Gussy Trophy: John Walker

Young Archer: Layla Annison

Toxophilus Trophy: Derwent Bowmen

Club Website: Canterbury Archers

Reg/County Website: Essex and Suffolk

Archery GB Gold Plaquettes:

Mark Davies Bob McGonigle

Chris Jones

Archery GB Silver Plaquettes:

Pippa Britton Trish and Derrick Lovell

Mark Davis Chris Fletcher-Campbell

Steve Ellison Andrew Rees

Catherine Wilson Peter Morris

Archery GB Bronze Plaquettes

Malcolm Higman Ray Fisher

Andrew Neal Martin Skinner

Michael Vittles Joan Griffiths

Alastair Robinson Robin Leveridge

Gloria Mead Peter & Brenda Champion

Richard Anderson Pat Callaghan

Steve Prowse Paul Clark

Debbie Horn Paul Gregory

Barry Du-Crow Nick Hayball

AGM 2019

List of Attendees

Yakoob Ali	Elaine Fagg	Huw Lillywhite	Lizzy Rees
David Anderson	Kevin Fagg	Derrick Lovell	Karen Relton
Anya Annison	Ray Fisher	Patricia Lovell	Susan Richards
Chris Annison	Sarah Francis	Geoff Malyon	Katie Roadknight
Eric Armfield	George Gard	Andrea Malyon	Erik Rowbotham
Jean Armfield	David Gemmell	Alan Maskell	Julie Ryan
Neil Armitage	Brenda Greaves	Nicola McCullogh	Dennis Saville
Wendy Baird	Paul Gregory	David McCullogh	Marion Saville
Lis Bellamy	Graham Hadfield	Bob McGonigle	Candy Schofield
Gary Bellamy	Margaret Harris	Gloria Mead	Derek Sizeland
John Bennett	Sheila Harris	Sophie Meering	Nigel Slocombe
Matthew Birkett	Graham Harris	Cecile Midrouillet	Helen Smedley
Sarah Booth	Pete Hill	Nick Mitchell	Derek Smith
Mark Briegal	Nicholas Holder	Rob Morgan	Jenny Smith
Pippa Britton	Andy Hopkins	Peter Morris	Dr Louise Smith
Julia Brooks	Chris Horan	Adrian Murnaghan	Scott Smith
Niall Brooks	Debra Horn	Andrew Neal	Tony Smith
Denise Carpenter	Jonathan Horner	Paul Nelms	Debbie Staps
Mark Carpenter	Paula Hughes	Nick Nicholson	Wendy Stead
Peter Champion	Susan Humberstone	Yvonne Oakshott	Dave Strickland
Brenda Champion	Robin Hunte	Chris Ord	Jill Stickland
Paul Clark	Martin Hutchings	Will Peel	Colin Stirling
Freddie Collier	Lynda Hutchinson	Jane Percival	Bill Terry
Richard Custance	Tim Jackson	John Percival	Bob Tonkin
Susan Custance	Samantha James	Dave Phillips	Pam Tonkin
Elaine Davie	Betsy Johnson	Mark Pledger	Brian Trotter
Ian Davie	Ben Jones	Robert Potts	Steve Tully
Marl Davies	Adrian Kirk	John Poyner	Peter Turner
Mark Davis	Muriel Kirkwood	Reginald Press	Michael Vittles
Neil Dimmock	James Knight	Mark Preston	Susan Walford
Barry Du-Crow	Trevor Lapham	Steve Prowse	John Walker
Tom Duncan	Robin Leveridge	Lesley Prowse	Stephen Wheatley
Steve Ellison	Vam Liveridge	Andrew Rees	Andrew Wilkinson
Lynne Evans	Mark Lewis	Jane Rees	Rachel Wilkinson
			Catherine Wilson

Total attendees: 137

The full minutes and commentary are at:

www.archerygb.org. Please follow: About Us>AGM 2020.