“The Future of our Sport”

Conference & AGM Information

Introduction

The following information is given for the 2020 Archery GB Annual Membership Conference and AGM. It should be read in conjunction with the Conference Invitation and 2020 AGM Voting Form.

The contents are:

• Venue Details: contains the address of venue, directions and a map.
• Conference Charter, Timing and Questions
• Notice Calling AGM
• AGM 2020 Agenda
• Supporting Information
• AGM 2019 Minutes
• AGM 2019 List of Attendees
• Annual Report and Financial Statements for the Year Ended 30 September 2019:
  o Company Information
  o Directors’ Report
  o Directors’ Responsibility Statement
  o Independent Auditors’ Report
  o Profit and Loss Account
  o Statement of Comprehensive Income
  o Balance Sheet
  o Statement of Changes in Equity
  o Notes to the Financial Statement
• Articles and Law Changes

Important Details for 2020

Venue: Crowne Plaza, Pendigo Way, National Exhibition Centre, Birmingham, B40 1PS.
Date: Saturday 18 April 2020
Time: The Conference will start at 11.30 with registration from 10.30am. The AGM will be after lunch, starting at 2.00pm.

Tea and coffee will be available from 10.30am.
Please do not arrive before 10.30am as the room will not be available.

Please remember to bring your Archery GB membership card with you.

Cover Photograph: Derek Sizeland
**Venue Details**
The Crowne Plaza at the National Exhibition Centre (NEC) Birmingham is easily accessible by car, air and rail.

**Address**
Crowne Plaza  
Pendigo Way  
National Exhibition Centre  
Birmingham  
B40 1PS

**How to find the Crowne Plaza**

**By Car:** The Crowne Plaza is located at Junction 6 on the M42. From the roundabout follow directions for the NEC. Take the second exit on the left, South Way. The entrance is 50 metres on the right. Sat Nav – follow Postcode B40 1PS.

**By Air:** Birmingham International Airport (BHX)  
Time by Taxi: 5 minutes  
Taxi Charge (one way: £10.00)

**By Rail:** Birmingham International Train Station  
Time by Taxi: 5 minutes  
Taxi Charge (one way: £10.00)

**Parking**
To benefit from free on-site parking, please register your car with hotel reception or at the Archery GB AGM registration area.

**Access**
The building is wheelchair accessible.
Conference Charter, Timing and Questions

Conference Charter
Members are asked to:
• Conduct themselves in a courteous manner.
• Be seated in time for the start of presentations.
• When asking questions, to state their name and club or if they are a direct member.
• Be succinct when asking questions.
• Only ask questions that are relevant.
• Support the Delivery Team in keeping the Conference to schedule.

Timing
10.30 Registration, Tea and Coffee
11.30 Conference
   Opening remarks - Chair
   Strategic Update - CEO
13.00 Lunch
14.00 AGM
14.30 Recognising Volunteers – Prize Giving
15.30 Close

Questions
Questions and comments are welcomed. Time allowing and where possible, all questions will be answered during the Conference. However, in some circumstances, it may not be possible to give an immediate or detailed response to a question or comment. The Board will respond to such matters in Archery UK.

In order to help the Conference and AGM run efficiently, members are requested to submit, in advance, any comments they may have on the formal minutes from the 2019 AGM or any questions they wish to ask about other agenda items.

If members can submit their comments or questions to the Membership Team, to arrive no later than Monday 1 April, it will help the Chair ensure that any relevant information can be provided, and full answers can be given.

Responses to written questions, submitted in advance, will be given first. Time permitting, once these questions have been answered, the Chair will take questions from the floor.
Grand National Archery Society

Notice Calling AGM

Notice is hereby given that the Annual General Meeting will be held at: 2.00pm on Saturday 18 April 2020, The Crowne Plaza, NEC, Birmingham, B40 1PS.

AGM 2020 Agenda

Ordinary Business
1. Apologies for absence.
2. Minutes of the AGM 2019 and Matters Arising.
3. President’s Address 2020.
4. For the year ending 30 Sept 2019, to receive and consider:
   • Directors’ Report
   • Directors’ Responsibilities Statement
   • Independent Auditors’ Report
   • Profit and Loss Account
   • Statement of Comprehensive Income
   • The Balance Sheet
   • Statement of Changes in Equity
5. To confirm and appoint Baldwins Audit Services Ltd as our auditors and to authorise the Board to fix their remuneration.

Special Business
6. To approve the revised Articles of Association in the form produced to the meeting, and initialled by the Chair for the purpose of identification, in substitution for the existing Articles of Association.

At AGM 2019, we presented a new version of the articles where the first part had been revised to be in plain English meeting the crystal mark standard. This year, at AGM 2020, we present the completion of this work with all the articles being revised.

The work has been undertaken by Archery GB working with external experts. Our solicitor has been involved to ensure that this new version has the same legal force as the original. We have also worked extensively with the crystal mark experts to ensure that we have used plain English throughout.

During this work, the board has also asked that the following changes were made:

- that there is provision to vary the first term of a director’s appointment to allow for effective succession planning (see articles 51 and 65);
- an amalgamation of committees to form a single nominations and remuneration committee (see articles 107 and 110-114); and
- a limit on the length of time that can be served on a board committee (see article 108).

Where deletions have been made this is due to the streamlining of the document (for example, the amalgamation of the nomination committee and the remuneration committee to form a single nominations and remuneration committee) and is not intended to change the meaning of the articles in any adverse way (for example, article 133 in relation to dissolution has been taken out because it is a duplication of article 10).

The provision previously in the articles in relation to the company seal has been removed because it is no longer used or needed.

Closing Remarks
7. Announcement:
   • Board Elections and Appointments

A member entitled to attend and vote at the above meeting is entitled to appoint a proxy to attend and vote on his/her behalf.

A Form of Proxy is contained in the Invitation and Voting Form.

By order of the Board

Mark Briegal, Chair
Company Registration Number: 01342150

Registered Address:
Archery GB
Lilleshall National Sports & Conferencing Centre
Newport
Shropshire
TF10 9AT
Supporting Information

Scrutineers and Tellers

Scrutineers are independent of the delivery process. The function of a scrutineer is to ensure that the voting process is performed correctly.

Tellers are part of the delivery process. The function of Tellers is to count votes. They will be recommended to the Board by the officer assigned to deliver the AGM against roles and responsibilities agreed by the Board.

The Archery GB Senior Membership Services Officer, Ellie Heath, is the Head Teller. Ellie will be supported by senior Archery GB members and staff members who are in attendance at the AGM.

Candidate Supporting Evidence

To see the candidate supporting evidence for the Elected Director vacancies please visit: www.archerygb.org and follow: About Us>AGM 2020>Board Appointments.

Awards

The Presentation of National Awards will take place after the AGM.
AGM 2019 Minutes
The Crowne Plaza, NEC, Birmingham
Saturday 21 April 2019 at 2.00pm

Ordinary Business
1. Apologies for Absence
Apologies received are given below:
Phillip Benson          Elizabeth Rose
Judith Forbes           James Rose
Helen George            Roger Sale
Hilda Gibson            Derek Sangster
Dave Harrison           Hugh Soar
Michael Hogg            Moira Taylor
Maxine Palmer           Geoff Thomas
Adele McPeake           Sue Williamson
Eddie Pemberton         Tom Williamson
Graham Potts

2. Minutes of the Annual General Meeting 2018 and Matters Arising
The Chair asked for approval from the floor to take the Minutes of the 2018 AGM as read and asked if there were any comments in relation to the accuracy of these minutes.
There were no comments.
Proposed: Lizzy Rees, Elected Director
Seconded: Muriel Kirkwood, Direct Member
Result: Carried

3. President’s Address 2019

   - The Directors’ Report
   - Independent Auditors’ Report
   - Profit and Loss Account
   - Statement of Comprehensive Income
   - The Balance Sheet
   - Statement of Changes of Equity

5. To confirm the appointment of Baldwin Audit Services Ltd as the Auditors for the Society and to authorise the Board to fix the remuneration of the Auditors.
Proposed: Catherine Wilson, Independent Director
Seconded: Lynne Evans, Direct Member
Result: Carried

Special Business

6. To receive, and if thought fit, pass as a Special Resolution:
To improve the modernity and clarity of the existing Articles 1-4 and Article 7 of Part 1 of the Articles of Association by adopting the crystal-marked revisions detailed in Appendix A to the Notice in the form produced to the meeting and initialled by or on behalf of the Chair, for the purpose of identification, in substitution for and by way of replacement of the existing Articles 1-4 and Article 7 of Part 1 of the Articles.
Proposed: Erik Rowbotham, Elected Director
Seconded: Lynne Evans, Direct Member
For: 64
Against: 6
Abstentions: 2
Result: Carried (91.4%)

7. To receive, and if thought fit, pass as a Special Resolution:
To improve the modernity of the Articles of Association by replacing Chairman by Chair.
Proposed: Lis Bellamy, Independent Director
Seconded: Steve Tully, Elected Director
For: 64
Against: 8
Result: Carried (88.9%)

8. To receive, and if thought fit, pass as a Special Resolution:
To change the system of voting by approving and adopting the revisions and amendments to the Articles of Association detailed in Appendix B.
Proposed: Pippa Britton, Elected Director
Seconded: Yakoob Ali, Elected Director
For: 65
Against: 6
Abstentions: 1
Result: Carried (91.5%)
Closing Remarks

11. Announcements:
Board Election:
Elected to the Board - Yakoob Ali
President/Vice-President Election:
Elected as President - Richard Custance
Elected as Vice-President - Derrick Lovell

11. Formal Closure of Meeting:
The meeting closed at 14.40

Awards

12. Presentation of National Awards:
Hartwell Trophy: Peter Hill
Gussy Trophy: John Walker
Young Archer: Layla Annison
Toxophilus Trophy: Derwent Bowmen
Club Website: Canterbury Archers
Reg/County Website: Essex and Suffolk
Archery GB Gold Plaquettes:
Mark Davies Bob McGonigle
Chris Jones
Archery GB Silver Plaquettes:
Pippa Britton Trish and Derrick Lovell
Mark Davis Chris Fletcher-Campbell
Steve Ellison Andrew Rees
Catherine Wilson Peter Morris
Archery GB Bronze Plaquettes
Malcolm Higman Ray Fisher
Andrew Neal Martin Skinner
Michael Vittles Joan Griffiths
Alastair Robinson Robin Leveridge
Gloria Mead Peter & Brenda Champion
Richard Anderson Pat Callaghan
Steve Prowse Paul Clark
Debbie Horn Paul Gregory
Barry Du-Crow Nick Hayball
## AGM 2019

### List of Attendees

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**Total attendees: 137**