



The Future of Our Sport
Archery GB 2019
Membership Conference & AGM



'The Future of Our Sport'

Conference & AGM Information

Introduction

The following information is given for the 2019 Archery GB Annual Membership Conference and AGM. It should be read in conjunction with the Conference Invitation and 2019 AGM Voting Form.

The contents are:

- Venue Details: contains the address of venue, directions and a map
- Conference Charter, Timing and Questions
- Notice Calling AGM
- AGM 2019 Agenda
- Supporting Information
- AGM 2018 Minutes
- AGM 2018 List of Attendees
- Annual Report and Financial Statements for the Year Ended 30 September 2018:
 - o Company Information
 - o Directors' Report
 - o Directors' Responsibility Statement
 - o Independent Auditors' Report
 - o Profit and Loss Account
 - o Statement of Comprehensive Income
 - o Balance Sheet
 - o Statement of Changes in Equity
 - o Notes to the Financial Statement
- Articles and Law Changes

Important Details for 2019

Venue: Crowne Plaza, Pendigo Way,
National Exhibition Centre,
Birmingham, B40 1PS.

Date: Saturday 13 April 2019

Time: The Conference will start at 11.30am with registration from 10.30am. The AGM will be after lunch, starting at 13.30pm.

Tea and coffee will be available from 10.30am.

Please do not arrive before 10.30am as the room will not be available.

This booklet is being sent to all Club Secretaries, Direct Members, Honorary Life Members, Regional Societies, County Associations and Associated Organisations.

Please remember to bring your Archery GB membership card with you.



Venue Details

The Crowne Plaza at the National Exhibition Centre (NEC) Birmingham is easily accessible by car, air and rail.

Address

Crowne Plaza
Pendigo Way
National Exhibition Centre
Birmingham
B40 1PS

How to Find the Crowne Plaza

By Car

The Crowne Plaza is located at Junction 6 on the M42. From the roundabout follow directions for the NEC. Take the second exit on the left, South Way. The entrance is 50 metres on the right. Sat Nav – follow Postcode B40 1PS.

By Air

Birmingham International Airport (BHX)
Time by Taxi: 5 minutes
Taxi Charge (one way: £10.00)

By Rail

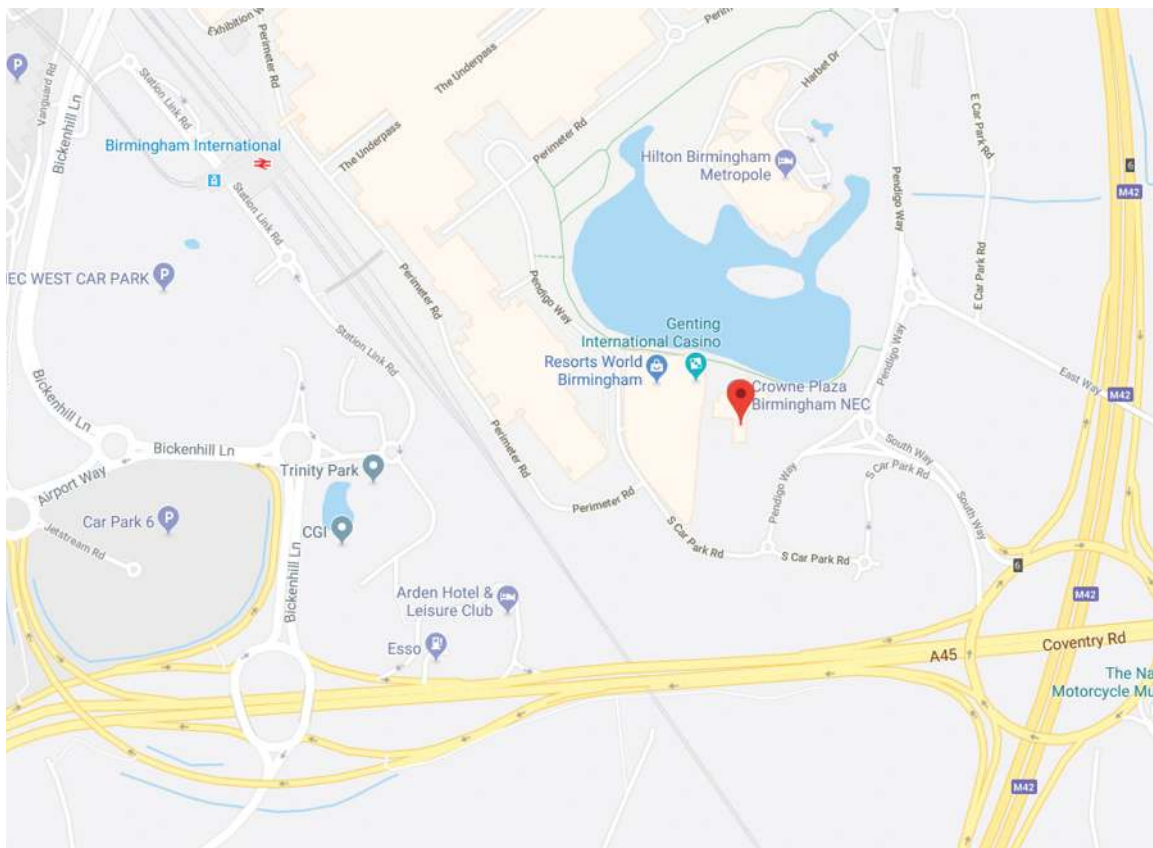
Birmingham International Train Station
Time by Taxi: 5 minutes
Taxi Charge (one way: £10.00)

Parking

Free on-site parking is available.

Access

The building is wheelchair accessible.





Conference Charter, Timing and Questions

Conference Charter

Members are asked to:

- Conduct themselves in a courteous manner.
- Be seated in time for the start of presentations.
- When asking questions, to state their name and club or if they are a direct member.
- Be succinct when asking questions.
- Only ask questions that are relevant.
- Support the Delivery Team in keeping the Conference to schedule.

Timing

10.30 Registration, Tea and Coffee

11.30 Conference – Strategic Update

12.30 Lunch

13.30 AGM

14.30 Recognising Volunteers – Prize Giving

15.30 Close

Questions

Questions and comments are welcomed. Time allowing and where possible, all questions will be answered during the Conference. However, in some circumstances, it may not be possible to give an immediate or detailed response to a question or comment. The Board will respond to such matters in *Archery UK*.

In order to help the Conference and AGM run efficiently, members are requested to submit, in advance, any comments they may have on the formal minutes from the 2018 AGM or any questions they wish to ask about other agenda items.

If members can submit their comments or questions to Membership Services, to arrive no later than Monday 1 April, it will help the Chairman ensure that any relevant information can be provided, and full answers can be given.

Responses to written questions, submitted in advance, will be given first. Time permitting, once these questions have been answered, the Chairman will take questions from the floor.



Grand National Archery Society

Notice Calling AGM

Notice is hereby given that the Annual General Meeting will be held at: 1.30pm on Saturday 13 April 2019, The Crowne Plaza, NEC, Birmingham, B40 1PS.

AGM 2019 Agenda

Ordinary Business

1. Apologies for absence.
2. Minutes of the AGM 2018 and Matters Arising.
3. President's Address 2019.
4. For the year ending 30 Sept 2018, to receive and consider:
 - Directors' Report
 - Directors' Responsibilities Statement
 - Independent Auditors' Report
 - Profit and Loss Account
 - Statement of Comprehensive Income
 - The Balance Sheet
 - Statement of Changes in Equity
5. To confirm and appoint Baldwins Audit Services Ltd as our auditors and to authorise the Board to fix their remuneration.

Special Business

There are three resolutions below with detailed changes being available in the appendices for two of them. Resolution 7 is a simple change and a comparison is not provided.

6. To receive, and if thought fit, pass the following resolution as a Special Resolution:

To improve the modernity and clarity of the existing Articles 1–4 and Article 7 of Part 1 of the Articles of Association by adopting the crystal-marked revisions detailed in the Appendix A attached to this Notice in substitution for and by way of replacement of existing Articles 1–4 and Article 7 of Part 1 of the Articles.

7. To receive, and if thought fit, pass the following resolution as a Special Resolution:

To improve the modernity of the Articles of Association by replacing Chairman by Chair throughout.

8. To receive, and if thought fit, pass the following resolution as a Special Resolution:

To change the system of voting by approving and adopting the revisions and amendments to the Articles of Association detailed in the Appendix B.

The change under resolution 8 incorporates a change to one member one vote, and the ability to use electronic means as an additional method of collecting votes. The changes for this resolution have been additionally reviewed by the Electoral Reform Society.

The textual changes as noted in the Appendices will be applied to any articles as agreed by the AGM. There may be further editing changes required such as ensuring cross references are correct, numbering is consistent, and the table of definitions is consistent with the adopted text.

Closing Remarks

9. Announcement:
 - Board Elections and Appointments.
 - President Election and Appointment
 - Appointment of Company Secretary

10. Formal Closure of Meeting.

A member entitled to attend and vote at the above meeting is entitled to appoint a proxy to attend and vote on his/her behalf.

A Form of Proxy is contained in the Invitation and Voting Form.



By order of the Board

A handwritten signature in black ink that reads 'Mark Davies'.

Mark Davies, Chairman

Company Registration Number: 01342150
Registered Address:
Archery GB
Lilleshall National Sports & Conferencing Centre
Newport
Shropshire
TF10 9AT

Supporting Information

Scrutineers and Tellers

Scrutineers are independent of the delivery process. The function of a scrutineer is to ensure that the voting process is performed correctly. There will be two scrutineers appointed at any time.

Tellers are part of the delivery process. The function of Tellers is to count votes. They will be recommended to the Board by the officer assigned to deliver the AGM against roles and responsibilities agreed by the Board.

The Archery GB Membership Team Leader, Helen Smedley, is the Head Teller. Helen will be supported by senior Archery GB Members who are in attendance at the AGM.

Candidate Supporting Evidence

To see the candidate supporting evidence for the Elected Director vacancy please visit: www.archerygb.org and follow: About Us>Membership Services>AGM 2019.

Awards

The Presentation of National Awards will take place after the AGM.



AGM 2018 Minutes

The Crowne Plaza, NEC, Birmingham
Saturday 21 April 2018 at 2.00pm

Ordinary Business

1. Apologies for Absence

Apologies received are given below:

Pauline Betteridge	Alan Logan
Carol Bladen	Roger McMullan
Colin Bowen	Andrew Neal
Pippa Britton	Richard Pilkington
Hannah Brown	Susan Richards
Brian Cherry	Roger Sale
Mary Crang	Derek Sangster
Hilda Gibson	Jon Sales
Jerry Handyside	Hugh Soar
John Hartfield	Adrian Ward
Jackie Hawkins	Dennis Whiteman
Wendy Hodkinson	Malcolm Wootton

2. Minutes of the Annual General Meeting 2017 and Matters Arising

The Chairman asked for approval from the floor to take the Minutes of the 2017 AGM as read and asked if there were any comments in relation to the accuracy of these minutes.

There is one correction to add to the list of attendees:
Adrian Murnaghan, Club Secretary, Lintman Archery Club.

Proposed: Muriel Kirkwood, Elected Director

Seconded: Kathryn Gardiner, Solihull Archers

Result: Carried

3. President's Address 2018

4. Report of the Directors and Financial Statements for the year ending 30 Sept 2017.

- The Directors' Report
- Independent Auditors' Report
- Profit and Loss Account
- Statement of Comprehensive Income
- The Balance Sheet
- Statement of Changes of Equity

5. To confirm the appointment of Baldwin Audit Services Ltd as the Auditors for the Society and to authorise the Board to fix the remuneration of the Auditors.

Proposed: Catherine Wilson, Independent Director

Seconded: Charlie Hall, Killingworth Archers

Result: Carried

6. To adopt the Board's recommended Membership Fees for 2018/2019:

Direct Member Senior (25 and over)	£54
Direct Member Senior (18–24 Inclusive)	£12
Club Member Senior (25 and over)	£46
Club Member Junior (18–24 Inclusive)	£12
Junior Members (U18s, all categories)	£12
Archers with Disabilities (all ages)	£12
School/Scout Troop Club	£90
University Club	£160

Proposed: Dave Harrison, Elected Director

Seconded: Freddie Collier, Membership Services

A poll was called:

For:	4532
Against:	2995
Result:	Carried

Special Business

7. To receive, and if thought fit, pass as a Special Resolution:

To approve the revised Articles of Association in the form produced to the meeting, and initialled by or on behalf of the Chairman for the purpose of identification, in substitution for the existing Articles of Association.

Proposed: Mark Davies, Chairman & Independent Director

Seconded: Lizzie Rees, Elected Director

For:	67
Against:	12
Result:	Carried (84.8%)

A poll was called:

For:	5461
Against:	1973
Result:	Not Carried (only 73.5%)



Ordinary Business

To receive, and if thought fit, pass as an Ordinary Resolution:

8. Resolution at Agenda Item 8

To adopt the proposal of the Board, to amend the Laws to move Subscriptions and Affiliation Related Laws.

Proposer: Erik Rowbotham, Elected Director

Seconder: Adrian Murnaghan, Lintman AC

A poll was called:

For: 5341
Against: 2002
Result: Carried

9. Resolution at Agenda Item 9

To adopt the proposal of the Board, to amend the Laws to move Shooting Related Laws.

Proposer: Erik Rowbotham, Elected Director

Seconder: Ian Davie, Farnham Archers

A poll was called:

For: 5560
Against: 1706
Result: Carried

10. Resolution at Agenda Item 10

To adopt the proposal of the Board, to amend the Laws to remove redundant Laws.

Proposer: Steve Tully, Elected Director

Seconder: Phillip Benson, Direct Member

A poll was called:

For: 5790
Against: 1559
Result: Carried

Closing Remarks

11. Announcements:

The Chairman congratulated Julie Ryan, Elected Director who had been elected to the Board for another term as follows:

For: 3023
Against: 318

11. Formal Closure of Meeting:

The meeting closed at 16.38

Awards

12. Presentation of National Awards:

Hartwell Trophy: Hilda Gibson
Gussy Trophy: Jessica Stretton
Toxophilus Trophy: The Archery GB E-Zines
Club Website: Southend & District AC
Reg/County Website: Berkshire

Archery GB Gold Plaquettes:

Muriel Kirkwood Dave Harrison

Archery GB Silver Plaquettes:

Pauline Betteridge Jon Shales
Eric Jackson David Poyner
Neil Dimmock Helen & Tony George
Robert Potts Paul Callaway
Charlie Hall

Archery GB Bronze Plaquettes:

Geoff Thomas John Bennett
Steve Johnson Tony Goad
Lee Miller Michaela Lake
Tracey Hill Carla Piper
Andrew Neal Susan Richards
Richard Pilkington Hannah Brown
Dennis Whiteman Malcolm Wootton
Liz Garrigan Robert Nesbitt
Brian Dunlop Roger & Tina Horley
Sharon Tideswell Charlotte Attwood
Eddie Pemberton Jerry Handyside
Roger McMullan Colin Bowen

Honorary Life Member: Bob Tonkin



AGM 2018

List of Attendees

Yakoob Ali	Kathryn Gardiner	Sharon Medhurst	Julie Ryan
Eric Armfield	David Gemmell	Jason Meehan	Dennis Saville
Jean Armfield	Helen George	Cecile Midrouillet	Marion Saville
Neil Armitage	Tony Goad	Lee Miller	Candy Schofield
Charlotte Attwood	Brenda Greaves	Lorraine Morris	Ann Shepherd
Steve Attwood	Peter Greaves	Phillip Morris	Barry Small
Philip Bailey	Charles Hall	Adrian Murnaghan	Helen Smedley
Catherine Bailey	Kath Hall	Andrew Neal	Bob Smith
Barbara Barrett	Graham Harris	Nick Nicholson	Derek Smith
Denys Barrett	Margaret Harris	Yvonne Oakshott	Jenny Smith
Gary Bellamy	Dave Harrison	Richie O'Connell	Tony Smith
Lis Bellamy	Craig Hobin	Chris Ord	Maggie Squires
John Bennett	Colin Holmes	Maxine Palmer	Wendy Stead
Phillip Benson	Chris Horan	David Pearce	Celia Stocker
Ismail Bobat	Roger Horley	Will Peel	Jess Stretton
Sarah Booth	Tina Horley	Eddie Pemberton	Sue Stretton
Denise Carpenter	Paula Hughes	Jane Percival	Brian Taylor
Sarah Chalmers	Robin Hunte	John Percival	Geoff Thomas
Freddie Collier	Tim Jackson	Dave Phillips	Sharon Tideswell
Richard Custance	Mehul Khatri	Carla Piper	Bob Tonkin
Susan Custance	Muriel Kirkwood	Julian Piper	Pam Tonkin
Elaine Davie	Michaela Lake	Graham Potts	Brian Trotter
Ian Davie	Phil Lambert	Robert Potts	Steve Tully
Mark Davies	Mark Lewis	David Poyner	Sue Walford
Raj Dhokia	Derrick Lovell	Jane Poyner	John Walker
Pete Dickson	Trish Lovell	John Poyner	Martin Walton
Neil Dimmock	Andrea Malyon	Tim Pratt	Andrew Wilkinson
Brian Dunlop	Alan Maskell	Reg Press	Sue Williamson
Lynne Evans	David McCulloch	Mark Preston	Tom Williamson
Kathy Folkard	Nicola McCulloch	Lizzy Rees	Catherine Wilson
Denis Folkard	Bob McGonigle	Maureen Ritson	Bryan Woodcock
George Gard	George McMillan	Erik Rowbotham	Helen Woodcock

Total attendees: 128

The full minutes and commentary are at:

www.archerygb.org. Please follow: About Us>Membership Services>AGM 2019.



The Grand National Archery Society Annual Report and Financial Statements for the Year Ended 30 September 2018

Company Information

DIRECTORS:	Mrs J Ryan	
	Mr M Davies – Chairman	
	Mr N Armitage – Chief Executive	
	Mrs E J Smith	
	Mrs C A Wilson	
	Mrs P Britton	
	Mr S F Tully	
	Miss E R F Rees	
	Mr E Rowbotham	
	Mr M Y Ali	(Appointed 29 May 2018)
SECRETARY:	R W McGonigle	
COMPANY NUMBER:	01342150	
REGISTERED OFFICE:	Lilleshall National Sports and Conferencing Centre Newport Shropshire England TF10 9AT	
AUDITORS:	Baldwins Audit Services Limited Column House London Road Shrewsbury SY2 6NN	



Directors' Report

The directors present their annual report and financial statements for the year ended 30 September 2018.

PRINCIPAL ACTIVITIES

The society is a company limited by guarantee based in the United Kingdom to further the sport and recreation of archery. The company is affiliated to World Archery.

DIRECTORS

The directors who held office during the year and up to the date of signature of the financial statements were as follows:

Mr D Harrison	(Resigned 21 April 2018)
Ms M A M Kirkwood	(Resigned 21 April 2018)
Mr B L Woodcock	(Resigned 11 October 2017)
Mrs J Ryan	
Mr M Davies – Chairman	
Mr N Armitage – Chief Executive	
Mrs E J Smith	
Mrs C A Wilson	
Mrs P Britton	
Mr S F Tully	
Miss E R F Rees	
Mr E Rowbotham	
Mr M Y Ali	(Appointed 29 May 2018)

AUDITORS

The auditors, Baldwins Audit Services Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

STATEMENT OF DISCLOSURE TO AUDITORS

So far as each person who was a director at the date of approving this report is aware, there is no relevant audit information of which the company's auditor is unaware. Additionally, the directors individually have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditor is aware of that information.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

ON BEHALF OF THE BOARD:

Mrs C A Wilson

Director

9 February 2019

DIRECTORS' RESPONSIBILITIES STATEMENT

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Independent Auditors' Report to the Members of The Grand National Archery Society

Opinion

We have audited the financial statements of The Grand National Archery Society (the 'company') for the year ended 30 September 2018 which comprise the profit and loss account, the statement of comprehensive income, the balance sheet, the statement of changes in equity and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 30 September 2018 and of its loss for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and



- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Directors' Report and take advantage of the small companies exemption from the requirement to prepare a Strategic Report.

Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at:

<http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Dawn Owen BA (Hons) FCA (Senior Statutory Auditor) for and on behalf of Baldwins Audit Services Limited

8 March 2019

**Accountants
Statutory Auditor**

Column House
London Road
Shrewsbury
SY2 6NN



Profit and Loss Account for the year ended 30 September 2018

	Notes	2018 £	2017 £
TURNOVER		3,252,666	3,632,748
Direct costs	3	(2,121,550)	(2,439,479)
GROSS PROFIT		<u>1,131,116</u>	<u>1,193,269</u>
Administrative expenses		(1,134,982)	(1,123,793)
Other operating income		–	22
OPERATING(LOSS)/PROFIT	5	<u>(3,866)</u>	<u>69,498</u>
Interest receivable and similar income	8	1,677	1,246
Change in market value of listed investments	9	(3,695)	6,422
(LOSS)/PROFIT BEFORE TAXATION		<u>(5,884)</u>	<u>77,166</u>
Tax on loss/profit	10	(96)	(131)
(LOSS)/PROFIT FOR THE FINANCIAL YEAR		<u><u>(5,980)</u></u>	<u><u>77,035</u></u>

The Profit And Loss Account has been prepared on the basis that all operations are continuing operations.



Statement of Comprehensive Income for the year ended 30 September 2018

	2018	2017
	£	£
(LOSS)/PROFIT FOR THE YEAR	(5,980)	77,035
OTHER COMPREHENSIVE INCOME	–	–
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	(5,980)	77,035



Balance Sheet as at 30 September 2018

		2018		2017	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	11		32,967		54,121
Investments	12		<u>9,112</u>		<u>12,807</u>
			42,079		66,928
CURRENT ASSETS					
Stocks	15	8,382		9,517	
Debtors	16	214,177		177,810	
Cash at bank and in hand		<u>1,089,156</u>		<u>985,445</u>	
		1,311,715		1,172,772	
CREDITORS					
Amounts falling due within one year	17		<u>(868,161)</u>		<u>(748,087)</u>
NET CURRENT ASSETS			<u>443,554</u>		<u>424,685</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>485,633</u>		<u>491,613</u>
CAPITAL AND RESERVES					
Profit and loss reserves			<u>485,633</u>		<u>491,613</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of directors and authorised for issue on 9 February 2019 and are signed on its behalf by:

Mr N Armitage – Chief Executive
Director

Mrs C A Wilson
Director

Company Registration No. 01342150



Statement of Changes in Equity for the year ended 30 September 2018

	Profit and loss reserves £
BALANCE AT 1 OCTOBER 2016	414,578
YEAR ENDED 30 SEPTEMBER 2017:	
Profit and total comprehensive income for the year	77,035
BALANCE AT 30 SEPTEMBER 2017	<u>491,613</u>
YEAR ENDED 30 SEPTEMBER 2018:	
Loss and total comprehensive income for the year	(5,980)
BALANCE AT 30 SEPTEMBER 2018	<u><u>485,633</u></u>



Notes to the Financial Statement for the year ended 30 September 2018

1. Accounting policies

Company information

The Grand National Archery Society is a private company limited by guarantee without share capital incorporated in England and Wales. The registered office is Lilleshall National Sports and Conferencing Centre, Newport, Shropshire, England, TF10 9AT.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS 102”) and the requirements of the Companies Act 2006.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Turnover

Turnover is recognised at the fair value of the consideration received or receivable for goods and services provided in the normal course of business, and is shown net of VAT and other sales related taxes.

Turnover comprises:

- membership subscription income, recognised in the year to which it relates;
- grant income is recognised on a usage basis, in line with the terms of grants received; and
- income in respect of goods and services supplied, exclusive of VAT and trade discounts

1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Demountable unit	10% on cost
Events equipment	33% on cost
Plant and machinery	5% on cost
Target coaching and publicity equipment	33% on cost and 25% on cost
Computer and office equipment	33% on cost, 20% on cost and 10% on cost
Performance unit	33% on cost, 20% on cost and 10% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to profit or loss.



1.5 Fixed asset investments

Interests in subsidiaries, associates and jointly controlled entities are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. The investments are assessed for impairment at each reporting date and any impairment losses or reversals of impairment losses are recognised immediately in profit or loss.

A subsidiary is an entity controlled by the company. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.6 Impairment of fixed assets

At each reporting period end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in profit or loss, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset (or cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

1.7 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition.

Stocks held for distribution at no or nominal consideration are measured at the lower of replacement cost and cost, adjusted where applicable for any loss of service potential.

At each reporting date, an assessment is made for impairment. Any excess of the carrying amount of stocks over its estimated selling price less costs to complete and sell is recognised as an impairment loss in profit or loss. Reversals of impairment losses are also recognised in profit or loss.

1.8 Cash at bank and in hand

Cash at bank and in hand are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, bank loans, loans from fellow group companies and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.10 Equity instruments

Equity instruments issued by the company are recorded at the proceeds received, net of transaction costs. Dividends payable on equity instruments are recognised as liabilities once they are no longer at the discretion of the company.

1.11 Derivatives

Derivatives are initially recognised at fair value at the date a derivative contract is entered into and are subsequently remeasured to fair value at each reporting end date. The resulting gain or loss is recognised in profit or loss immediately unless the derivative is designated and effective as a hedging instrument, in which event the timing of the recognition in profit or loss depends on the nature of the hedge relationship.

A derivative with a positive fair value is recognised as a financial asset, whereas a derivative with a negative fair value is recognised as a financial liability.

1.12 Taxation

The tax expense represents the sum of the tax currently payable.

Current tax

The tax currently payable is based on taxable profit for the year. Taxable profit differs from net profit as reported in the profit and loss account because it excludes items of income or expense that are taxable or deductible in other years and it further excludes items that are never taxable or deductible. The company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the reporting end date.

1.13 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.



1.14 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.15 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the lease asset are consumed.

1.16 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

1.17 Preparation of consolidated financial statements

The financial statements contain information about The Grand National Archery Society as an individual company and do not contain consolidated financial information as the parent of a group. The company has taken the option under Section 398 of Companies Act 2006 not to prepare consolidated financial statements.



2. Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Turnover and other revenue

	2018	2017
	£	£
TURNOVER ANALYSED BY CLASS OF BUSINESS		
Grant Income – not including long term capital grants	1,282,310	1,669,746
Membership & Related Income	1,517,025	1,533,615
Commercial & Partnership Income	42,063	42,125
Coaching & Instructor Income	294,331	277,090
Other income from the provision of goods & services	116,937	110,172
	<u>3,252,666</u>	<u>3,632,748</u>
	2018	2017
	£	£
OTHER REVENUE		
Interest income	523	654
Dividends received	<u>1,154</u>	<u>592</u>



4. Grant income and expenditure

	Sport England 2018 (£)	UK Sport 2018 (£)	Other 2018 (£)	Total 2018 (£)
INCOME				
Participation grant	438,264	–	59,970	498,234
Performance grant	–	784,076	–	784,076
GRANTS RECEIVABLE	438,264	784,076	59,970	1,282,310
EXPENDITURE				
Participation programmes	101,846	–	27,834	129,680
Performance programmes	–	451,014	–	451,014
Staff / Coaching infrastructure	329,914	250,058	32,136	612,108
Programme administration	6,504	83,004	–	89,508
TOTAL EXPENDITURE	438,264	784,076	59,970	1,282,310

	Sport England 2017 (£)	UK Sport 2017 (£)	Other 2017 (£)	Total 2017 (£)
INCOME				
Participation grant	617,129	–	22,970	640,099
Performance grant	–	997,300	32,347	1,029,647
GRANTS RECEIVABLE	617,129	997,300	55,317	1,669,746
EXPENDITURE				
Participation programmes	608,502	–	22,970	631,472
Performance programmes	–	903,298	32,347	935,645
Programme administration	8,627	94,002	–	102,629
TOTAL EXPENDITURE	617,129	997,300	55,317	1,669,746



5. Operating (loss)/profit

	2018 £	2017 £
OPERATING (LOSS)/PROFIT FOR THE YEAR IS STATED AFTER CHARGING:		
Fees payable to the company's auditor for the audit of the company's financial statements	7,600	7,395
Depreciation of owned tangible fixed assets	31,488	28,830
Operating lease charges	79,244	77,936
	<u>79,244</u>	<u>77,936</u>

6. Employees

The average monthly number of persons (including directors) employed by the company during the year was 37 (2017 – 39).

	2018 Number	2017 Number
	37	39
	<u>37</u>	<u>39</u>

Their aggregate remuneration comprised:

	2018 £	2017 £
Wages and salaries	644,278	606,473
Social security costs	44,779	53,142
Pension costs	39,451	52,976
	<u>728,508</u>	<u>712,591</u>

7. Directors' remuneration

	2018 £	2017 £
Remuneration for qualifying services	123,200	131,000
Company pension contributions to defined contribution schemes	8,400	8,400
	<u>131,600</u>	<u>139,400</u>

The number of directors for whom retirement benefits are accruing under defined contribution schemes amounted to 1 (2017 – 1).



8. Interest receivable and similar income

	2018	2017
	£	£
INTEREST INCOME		
Interest on bank deposits	523	654
OTHER INCOME FROM INVESTMENTS		
Dividends received	1,154	592
Total income	<u>1,677</u>	<u>1,246</u>
Investment income includes the following:		
Interest on financial assets not measured at fair value through profit or loss	523	654
Dividends from financial assets measured at fair value through profit or loss	<u>1,154</u>	<u>592</u>

9. Gains/losses of fixed asset investments

	2018	2017
	£	£
FAIR VALUE GAINS/(LOSSES) ON FINANCIAL INSTRUMENTS		
Change in value of financial assets held at fair value through profit or loss	<u>(3,695)</u>	<u>6,422</u>



10. Taxation

	2018	2017
	£	£
CURRENT TAX		
UK corporation tax on profits for the current period	99	131
Adjustments in respect of prior periods	(3)	–
Total current tax	<u>96</u>	<u>131</u>

The actual charge for the year can be reconciled to the expected (credit)/charge for the year based on the profit or loss and the standard rate of tax as follows:

	2018	2017
	£	£
(Loss)/profit before taxation	<u>(5,884)</u>	<u>77,166</u>
Expected tax (credit)/charge based on the standard rate of corporation tax in the UK of 19.00% (2017: 20.00%)	(1,118)	15,433
Tax effect of income not taxable in determining taxable profit	<u>1,214</u>	<u>(15,302)</u>
Taxation charge for the year	<u>96</u>	<u>131</u>

The society's trade is exempt from corporation tax. The corporation tax liability arises on interest received and chargeable gains in the year.



11. Tangible fixed assets

	Demountable unit	Events equipment	Plant and machinery	Target coaching and publicity equipment
	£	£	£	£
COST				
At 1 October 2017	61,594	18,845	2,369	44,723
Additions	–	–	–	–
At 30 September 2018	<u>61,594</u>	<u>18,845</u>	<u>2,369</u>	<u>44,723</u>
DEPRECIATION AND IMPAIRMENT				
At 1 October 2017	61,594	17,273	2,112	44,723
Depreciation charged in the year	–	1,572	118	–
At 30 September 2018	<u>61,594</u>	<u>18,845</u>	<u>2,230</u>	<u>44,723</u>
CARRYING AMOUNT				
At 30 September 2018	<u>–</u>	<u>–</u>	<u>139</u>	<u>–</u>
At 30 September 2017	<u>–</u>	<u>1,572</u>	<u>260</u>	<u>–</u>

	Computer and office equipment	Performance unit	Total
	£	£	£
COST			
At 1 October 2017	90,496	110,603	328,630
Additions	9,248	1,087	10,335
At 30 September 2018	<u>99,744</u>	<u>111,690</u>	<u>338,965</u>
DEPRECIATION AND IMPAIRMENT			
At 1 October 2017	61,389	87,419	274,510
Depreciation charged in the year	20,120	9,678	31,488
At 30 September 2018	<u>81,509</u>	<u>97,097</u>	<u>305,998</u>
CARRYING AMOUNT			
At 30 September 2018	<u>18,235</u>	<u>14,593</u>	<u>32,967</u>
At 30 September 2017	<u>29,102</u>	<u>23,187</u>	<u>54,121</u>



12. Fixed asset investments

		2018	2017
	Notes	£	£
Investments in subsidiaries	13	2	2
Listed investments		9,110	12,805
		<u>9,112</u>	<u>12,807</u>
LISTED INVESTMENTS INCLUDED ABOVE:			
Listed investments carrying amount		<u>12,805</u>	<u>6,383</u>

Movements in fixed asset investments

	Shares in group undertakings	Listed investments	Total
	£	£	£
COST OR VALUATION			
At 1 October 2017	2	12,805	12,807
Valuation changes	–	(3,695)	(3,695)
At 30 September 2018	<u>2</u>	<u>9,110</u>	<u>9,112</u>
CARRYING AMOUNT			
At 30 September 2018	<u>2</u>	<u>9,110</u>	<u>9,112</u>
At 30 September 2017	<u>2</u>	<u>12,805</u>	<u>12,807</u>

13. Subsidiaries

Details of the company's subsidiaries at 30 September 2018 are as follows:

Name of undertaking	Registered office	Nature of business	Class of shares held	% Held	
				Direct	Indirect
Archery UK Ltd	England	Dormant	Ordinary	100	
Archery GB Ltd	England	Dormant	Ordinary	100	



14. Financial instruments

	2018	2017
	£	£
CARRYING AMOUNT OF FINANCIAL ASSETS		
Debt instruments measured at amortised cost	160,184	116,021
Financial assets at fair value through profit or loss	9,110	12,805
	<u>169,294</u>	<u>128,826</u>
CARRYING AMOUNT OF FINANCIAL LIABILITIES		
Measured at amortised cost	94,722	248,989
	<u>94,722</u>	<u>248,989</u>

Financial assets measured at amortised cost consists of trade debtors and other debtors.

Financial assets measured at fair value consist of listed investments.

Financial liabilities measured at amortised cost consists of trade creditors, other creditors and accruals.

15. Stocks

	2018	2017
	£	£
Finished goods and goods for resale	8,382	9,517
	<u>8,382</u>	<u>9,517</u>

16. Debtors

	2018	2017
	£	£
AMOUNTS FALLING DUE WITHIN ONE YEAR:		
Trade debtors	72,147	59,977
Other debtors	31,117	64,557
Prepayments and accrued income	110,913	53,276
	<u>214,177</u>	<u>177,810</u>



17. Creditors: amounts falling due within one year

	Notes	2018 £	2017 £
Trade creditors		4,665	105,571
Corporation tax		96	131
Other taxation and social security		20,364	31,262
Deferred income	18	752,979	467,705
Other creditors		90,057	143,418
		<u>868,161</u>	<u>748,087</u>

18. Deferred income

	2018 £	2017 £
Arising from government grants and membership fees	734,787	459,786
Other deferred income	18,192	7,919
	<u>752,979</u>	<u>467,705</u>

Deferred income represents grants received during the year which have not yet been spent and membership monies received in advance for the 2018/19 membership year.

Grants deferred at the year end will be released in the year ended September 2019 in line with grant spending. Membership monies received in advance for the 2018/19 year will be released in the year ended September 2019 in line with the membership year.

	£
Deferred income at 1st October 2017	459,786
Grants and membership subscriptions received during the year	1,847,363
Released during the year	<u>(1,572,362)</u>
Deferred income at 30th September 2018	<u>734,787</u>

19. Retirement benefit schemes

	2018 £	2017 £
DEFINED CONTRIBUTION SCHEMES		
Charge to profit or loss in respect of defined contribution schemes	<u>39,451</u>	<u>52,976</u>

The company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the company in an independently administered fund.



20. Operating lease commitments

LESSEE

At the reporting end date the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2018	2017
	£	£
Within one year	45,938	45,938
Between two and five years	68,907	114,845
	<u>114,845</u>	<u>160,783</u>

21. Related party transactions

TRANSACTIONS WITH RELATED PARTIES

During the year the company paid the Directors £6,072 (2017: £5,195) in expenses for travel to board meetings and other company related events.

In the prior year N Armitage and M Kirkwood are both Directors of NI Archery Limited. During the year The Grand National Archery Society made a donation of £nil (2017 – £2,000) to NI Archery Limited. M Davies (Chairman) is also a Director of Sports Aid Trust. During the previous year The Grand National Archery Society received £22,020 (2017 – £10,657) from Sports Aid Trust.

22. Controlling party

The society is controlled by the board of directors and is owned by its members.



Detailed Trading and Profit and Loss Account for the year ended 30 September 2018

	2018		2017	
	£	£	£	£
TURNOVER				
Membership & Related Activities		1,847,363		1,852,830
UK Sport Grant Release		754,411		997,300
Sport England Grant Release		468,874		617,129
UK Coaching Grant Release		–		4,415
Other Performance Grants Released		83		32,347
Sports Aid Grant		4,921		10,657
Sport NI Grant Release		60,077		7,898
World Class Performance Programme		–		1,477
Athlete Contributions towards International Events		48,357		46,809
Talent Academy Income		66,947		42,349
Participation Income		1,633		19,537
		<u>3,252,666</u>		<u>3,632,748</u>
COST OF SALES				
Membership & Related Activities	748,957		762,510	
UK Sport Performance	780,009		983,617	
Sport England Development Programme	527,586		670,382	
UK Coaching	–		4,415	
Sports Aid	4,921		10,657	
Sport NI – Pathway Programme	60,077		7,898	
		<u>(2,121,550)</u>		<u>(2,439,479)</u>
GROSS PROFIT	34.78%	1,131,116	32.85%	1,193,269
OTHER OPERATING INCOME				
Sundry income		–		22
ADMINISTRATIVE EXPENSES		<u>(1,134,982)</u>		<u>(1,123,793)</u>
OPERATING (LOSS)/PROFIT		<u>(3,866)</u>		<u>69,498</u>
INVESTMENT REVENUES				
Bank interest received	523		654	
Dividends from investments held at FVTPL	1,154		592	
		<u>1,677</u>		<u>1,246</u>
OTHER GAINS AND LOSSES				
Change in fair value of financial assets measured at FVTPL		<u>(3,695)</u>		<u>6,422</u>
(LOSS)/PROFIT BEFORE TAXATION	0.18%	<u><u>(5,884)</u></u>	2.12%	<u><u>77,166</u></u>



Schedule of Administrative Expenses for the year ended 30 September 2018

	2018	2017
	£	£
ADMINISTRATIVE EXPENSES		
Wages and salaries	521,078	475,473
Social security costs	28,922	36,187
Staff pension costs defined contribution	31,051	44,576
Directors' remuneration	123,200	131,000
Directors' social security costs	15,857	16,955
Directors' pension costs – defined contribution scheme	8,400	8,400
Rent re operating leases	79,244	77,936
Property repairs and maintenance	156	321
Premises insurance	57,273	60,320
Computer running costs	24,833	28,213
Finance digital services	8,251	1,045
Travelling expenses	16,944	38,793
Legal and professional fees	42,251	41,177
Non audit remuneration paid to auditors	1,495	250
Audit fees	7,600	7,395
Charitable donations	–	2,831
Bank charges	11,766	3,784
Bad and doubtful debts	1,929	–
Printing and stationery	19,513	16,578
Telecommunications	15,959	14,982
Sundry expenses	8,413	12,309
Irrecoverable VAT	90,579	76,438
Depreciation	20,268	28,830
	<u>1,134,982</u>	<u>1,123,793</u>



Appendix A: Improvements to Modernity and Clarity (resolution 6)

The board has committed to improving the clarity of all its regulations by having them crystal marked, and many board regulations and policies are now at that stage. The first part of the articles is now ready for presentation and the second part will be put forward at AGM 2020.

A comparison is given below, and, if approved, numbering and cross references will be changed where needed.

Present	Proposed
1. The name of the Company (hereinafter called 'The Society') is The Grand National Archery Society.	(deleted as not needed).
2. The registered office of the Society will be situated in England.	(deleted as not needed).
<p>3. The primary objects for which the Society is established are:</p> <p>(a) To acquire the undertaking of the Grand National Archery Society with a view thereto to enter into an agreement in the form of the draft already prepared and signed for the purpose of identification by the Subscribers hereto and to carry such agreement into effect with or without modification.</p> <p>(b) To encourage, promote, develop and control archery other than bowhunting in the United Kingdom amongst all sections of the community, and the Society shall have the following powers exercisable in furtherance of the said objects but not otherwise:</p> <p>(i) To arrange and provide for or join in arranging and providing for the holding of Courses for the instruction and teaching of Archery to Teachers, Coaches, Instructors, Archers and any other persons, and for the holding of meetings, lectures and classes calculated directly or indirectly to further the objects of the Society.</p> <p>(ii) To promote and organise or assist in promoting and organising the holding of archery meetings, championships, competitions, demonstrations and events, to select competitors to represent the Society and Great Britain and to enter into any agreements and to make any arrangements which may be necessary or convenient in connection therewith or with any of the objects of the Society and to do all or any of the above things either alone or in conjunction with any other person or persons or any other body.</p>	<p>1. (3a opposite is deleted as no longer being legally necessary) We, the Grand National Archery Society, were set up to encourage, promote, develop and control archery (other than bowhunting) for everyone in the United Kingdom. To achieve our objects (referred to below as 'aims'), we can do the following.</p> <p>a We can arrange, or take part in arranging:</p> <ul style="list-style-type: none"> • courses for teaching archery to teachers, coaches, instructors, archers and any other people; and • meetings, lectures and classes aimed, directly or indirectly, at promoting our aims. <p>b We can:</p> <ul style="list-style-type: none"> • promote and organise, or help to promote and organise, archery meetings, championships, competitions, demonstrations and events; • choose competitors to represent us and Great Britain; and • enter into any agreements, and make any arrangements, which may be necessary or convenient in connection with meeting our aims. <p>We can do all or any of the things above either alone or with any other person, group or organisation.</p> <p>c We can lay down and enforce rules and regulations covering all aspects of archery, as set out in our Rules of Shooting, to:</p> <ul style="list-style-type: none"> • improve the management of archery meetings; • define the status of and specify the conduct expected in archery; and • prevent and deal appropriately with any abuses in archery.



- (iii) To lay down and enforce rules and regulations covering all aspects of Archery as prescribed in its Rules of Shooting to improve the management of Archery meetings by the establishment of uniform regulations, to define the status and prescribe the conduct of Archery, and to deal repressively with any abuses in Archery.
 - (iv) To give prizes, medals and other awards and to obtain, collect and receive money and funds by way of contributions, donations, subscriptions, legacies, grants or any other lawful method, and to accept and to receive gifts of property of any description for or towards all or any of the objects of the Society.
 - (v) To procure to be written or made and print, publish, issue, exhibit and circulate gratuitously or otherwise any reports, periodicals, books, pamphlets, leaflets, films, photographs, instructional matter or any other such documents or things as may be thought expedient in connection with all or any of the objects of the Society.
 - (vi) To purchase, take on lease or in exchange, hire or otherwise acquire, any real or personal property and any rights or privileges which the Society may think necessary or convenient for the promotion of its objects, and to construct, maintain and alter any buildings or erections necessary or convenient for the work of the Society.
 - (vii) To sell, let, mortgage, dispose of or turn to account all or any of the property, or assets of the Society as may be thought expedient with a view to the promotion of its objects.
 - (viii) To undertake and execute any trusts which may lawfully be undertaken by the Society and may be conducive to its objects.
 - (ix) To borrow or raise money for the purposes of the Society on such terms and on such security as may be thought fit.
 - (x) To invest the monies of the Society not immediately required for its purposes in or upon such investments, securities or property as may be thought fit, but so that monies subject or representing property subject to the jurisdiction of the Charity Commissioners for England and Wales shall only be invested in such securities and with such sanction (if any) as may for the time being be prescribed by law.
- d We can:
 - give prizes, medals and other awards;
 - collect and receive money from contributions, donations, subscriptions, legacies, grants or any other lawful method; and
 - accept and receive gifts of any description; where this is in connection with achieving our aims.
 - e We can commission, write, print, publish, issue, exhibit and circulate any reports, periodicals, books, pamphlets, leaflets, films, photographs, instructional matter or any other suitable documents or items in connection with achieving our aims.
 - f We can:
 - buy, lease, hire or otherwise acquire any property, rights or privileges which we think may be necessary or convenient for achieving our aims; and
 - build, maintain and alter any buildings or structures reasonably necessary for our work.
 - g We can sell, let, mortgage or otherwise dispose of all or some of our property or assets, or use them as security for any borrowing, if we think this is necessary to achieve our aims.
 - h We can set up any trusts which are allowed by law and which may help us achieve our aims.
 - i We can borrow or raise money for our purposes on whatever terms, and providing whatever security, we think fit.
 - j We can invest any money that we do not immediately need in such investments, securities or property as we see fit, but money under the jurisdiction of the Charity Commissioners for England and Wales can only be invested as allowed by law at the time.
 - k We can set up and support, or help to set up and support, any charitable associations or institutions, and pledge, guarantee or donate money for charitable purposes in any way connected with our purposes or with the aim of achieving our aims.
 - l We can make welfare payments to our employees and ex-employees in the form of grants, pensions or otherwise.
 - m We can do all other lawful things reasonably necessary for achieving any or all of our aims.
2. If we have any property which may be under the control of any trust, we will only deal with or invest that property with the trust's permission and as allowed by law and permitted by the trust.



- (xi) To establish and support or aid in the establishment and support of any charitable associations or institutions and to subscribe or guarantee money for charitable purposes in any way connected with the purposes of the Society or calculated to further its objects.
 - (xii) To provide for the welfare of employees and ex-employees of the Society by grants of money pensions or otherwise.
 - (xiii) To do all such other lawful things as are incidental or conducive to the attainment of the objects of the Society or any of them.
- Provided that:
- (a) In case the Society shall take or hold any property which may be subject to any trusts, the Society shall only deal with or invest the same in such manner as allowed by law, having regard to such trusts.
 - (b) The objects of the Society shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers.
 - (c) In case the Society shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England and Wales or Secretary of State for Education and Science, the Society shall not sell, mortgage, charge or lease the same without such authority, approval or consent as may be required by law, and as regards any such property the National Council or Governing Body of the Society shall be chargeable for any such property that may come into their hands and shall be answerable and accountable for their own acts, receipts, neglects and defaults, and for the due administration of such property in the same manner and to the same extent as they would as such National Council or Governing Body have been if no incorporation had been effected, and the incorporation of the Society shall not diminish or impair any control or authority exercisable by the Chancery Division, the Charity Commissioners or the Secretary of State for Education and Science over such National Council or Governing Body but they shall as regards any such property be subject jointly and separately to such control or authority as if the Society were not incorporated.
- 3. Our aims do not extend to regulating relations between workers and employers, or between organisations of workers and organisations of employers.
 - 4. If we have any property that is under the jurisdiction of the Charity Commissioners for England and Wales or the Secretary of State for Education, we will not sell, lease or otherwise dispose of it, or use it as security for any borrowing, without the permission we need by law. Our governing body are responsible for such property and will be accountable for their actions, failures to act, neglect, mistakes and any other failings. They are responsible for the property in the same way and to the same extent as they would if we were not a registered company and being a company does not prevent the Chancery Division, the Charity Commissioners or the Secretary of State for Education from exercising control over our governing body as if we were not an incorporated company.



<p>4. The income and property of the Company shall be applied solely towards the promotion of its objects as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit, to Members of the Company.</p> <p>Provided that nothing herein shall prevent any payment in good faith by the Company:</p> <p>(a) Of reasonable and proper remuneration to any Member, officer or servant of the Company for any services rendered to the Company;</p> <p>(b) Of interest on money lent by any Member of the Company at a rate per annum not exceeding 2% less than the minimum lending rate prescribed for the time being by the Bank of England, or 3% whichever is the greater;</p> <p>(c) Of reasonable and proper rent for premises demised or let by any Member of the Company.</p>	<p>5. Our income and property can only be used to achieve our aims as set out above. None of our income or property can be paid or transferred in any way, directly or indirectly (for example, as a dividend or bonus), for our members to profit from.</p> <p>6. Nothing in our aims prevents us from paying the following in good faith.</p> <ul style="list-style-type: none">• Reasonable and proper remuneration to any of our members, officers or agents for any services they provide to us;• Interest on money we have borrowed from any of our members, at a rate of no more than 3% a year, or 2% a year less than the minimum lending rate set at the time by the Bank of England, whichever is more.• Reasonable rent for premises we lease or rent from any of our members
<p>7. From “We, the several persons” to end “Kenilworth, Warwickshire”.</p>	<p>(deleted as not needed).</p>



Appendix B: Changes to the System of Voting (resolution 8)

The board wishes to move to a system that allows each adult member to cast their vote themselves (rather than, as currently, having to do so via an elector), as well as to do so electronically if they wish.

Present	Proposed
<p>DEFINITIONS</p> <p>Junior Member – A Member under the age of 18 years</p> <p>ELECTOR</p> <p>ELECTRONIC COMMUNICATIONS means the same as the Electronic Communications Act 2000</p>	<p>DEFINITIONS</p> <p>Delete AS NOT USED</p> <p>VOTING MEMBER</p> <p>ELECTRONIC FORM has the meaning specified in Section 1168 of the Companies Act 2006</p> <p>WORKING DAY means a day (not being a Saturday or Sunday) when banks generally are open in the City of London for the transaction of general banking business</p>
<p>ELECTORS</p> <p>7. There shall be four classes of Electors, namely:</p> <p>(a) Club Electors, who shall be one Member nominated by each Associated Club to represent it and in the absence of such nomination shall be the Secretary for the time being of the Associated Club;</p> <p>(b) Individual Electors, who shall be those Adult Members who pay the subscription applicable to individual membership and also Honorary Members of the Society where deemed by the Board to be Individual Electors;</p> <p>(c) Official Electors, who shall be the Directors of the Society; and</p> <p>(d) Associate Electors, who shall be a person nominated by each Associated Organisation to represent it.</p> <p>8. Subject to the provisions of the Articles and the Laws, the Board shall admit to Club Elector all persons who are duly nominated thereto by Associated Clubs, and to Associate Elector all persons who are duly nominated thereto by Associated Organisations.</p> <p>9. The rights and privileges of any Member shall not be transferred or transmitted.</p>	<p>VOTING MEMBERS</p> <p>7. Voting Members shall be those Members who are entitled to vote, namely:</p> <p>(a) Adult Members;</p> <p>(b) One person nominated by each Associated Organisation to represent it;</p> <p>(c) Honorary Members.</p> <p>8. The rights and privileges of any Member shall not be transferred or transmitted.</p>



10. An Elector shall, without prejudice to any claims which the Society may have against him or to any liability under Part 1 of these Articles, cease to be an Elector of the Society if an Associated Club or an Associated Organisation:
- (a) gives notice in writing to the Society that the authority of its Elector is revoked or that some other named person is nominated instead; or
 - (b) ceases to be entitled to nominate an Elector of the Society or ceases to be affiliated to the Society.

GENERAL MEETINGS

13. The Board may, whenever it thinks fit, convene an Extraordinary General Meeting, and it shall forthwith convene such a meeting on the requisition in writing of at least two Elected Directors together with one Independent Director or a motion signed by at least 100 Electors (or of Electors giving notice in accordance with Section 303 of the Companies Act 2006, or any statutory modification or re-enactment thereof for the time being in force) and in the case of such requisition the following provisions shall have effect:

NOTICE OF GENERAL MEETINGS

14. Subject to any provisions of the Statutes relating to meetings convened to pass Special Resolutions, twenty-one days' notice in writing at least of every Annual General Meeting and of every other General Meeting, specifying the place, day and hour of meeting and in the case of special business, the general nature of such business, shall be given in manner hereinafter mentioned to such persons as are under the Articles or the Statutes entitled to receive such notices from the Society: but in the case of the other General Meetings with the consent of 95% of the Electors entitled to receive notices thereof as aforesaid, or of such proportion thereof as is prescribed by the Statutes, a meeting may be convened by such notice as such Electors may think fit. The accidental omission to give notice of a meeting to, or the non-receipt of such notice by, any such person shall not invalidate the proceedings at any General Meeting. Every notice convening an Annual General Meeting of the Society shall describe the meeting as an Annual General Meeting.

GENERAL MEETINGS

11. The Board may, whenever it thinks fit, convene an Extraordinary General Meeting, and it shall forthwith convene such a meeting on the requisition in writing of at least two Elected Directors together with one Independent Director or a motion signed by at least 5% of Voting Members giving notice in accordance with Section 303 of the Companies Act 2006, or any statutory modification or re-enactment thereof for the time being in force and in the case of such requisition the following provisions shall have effect:

NOTICE OF GENERAL MEETINGS

12. Subject to any provisions of the Statutes relating to meetings convened to pass Special Resolutions, twenty-one days' notice in writing at least of every Annual General Meeting and of every other General Meeting, specifying the place, day and hour of meeting and in the case of special business, the general nature of such business, shall be given in manner hereinafter mentioned to such persons as are under the Articles or the Statutes entitled to receive such notices from the Society: but in the case of the other General Meetings with the consent of 95% of the Voting Members entitled to receive notices thereof as aforesaid, or of such proportion thereof as is prescribed by the Statutes, a meeting may be convened by such notice as such Voting Members may think fit. The accidental omission to give notice of a meeting to, or the non-receipt of such notice by, any such person shall not invalidate the proceedings at any General Meeting. Every notice convening an Annual General Meeting of the Society shall describe the meeting as an Annual General Meeting.

PROCEEDINGS AT GENERAL MEETINGS

16. No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. Save as herein otherwise provided, the quorum shall be forty Electors personally present and entitled to vote.
17. If within half an hour from the time appointed for the holding of a General Meeting a quorum is not present, the meeting, if convened on the requisition of Electors as detailed in Article 13 herein, shall be dissolved. In any other case it shall stand adjourned to the date, time and place determined and notified by the Board and if at that adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting the Electors present shall be a quorum and may transact the business for which the meeting was called.
18. The Chairman of the Board, if present, or in his or her absence the Deputy Chairman of the Board, shall preside as chairman at every General Meeting, but if at any meeting the Chairman and the Deputy Chairman of the Board shall not be present within five minutes after the time appointed for holding the same, the Electors present shall choose some Elector of the Society present to preside. References in these Articles to the Chairman shall, where the context requires, be deemed to refer to the Deputy Chairman.
19. The Chairman of a General Meeting may, with the consent of the meeting, adjourn the same from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
20. At any General Meeting every question put to the meeting shall be decided on a show of hands, unless before or upon the declaration of the result of the show of hands, a poll be directed by the Chairman or demanded by not less than five Electors present in person or by proxy, and unless a poll be so directed or demanded, a declaration by the Chairman of the meeting that a resolution has been carried, or has been carried unanimously, or by a particular majority, or lost, or not carried by a particular majority, shall be conclusive, and an entry to that effect in the minute book of the Society shall be conclusive evidence thereof, without proof of the number or proportion of the votes recorded in favour of or against that resolution.

PROCEEDINGS AT GENERAL MEETINGS

14. No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. Save as herein otherwise provided, the quorum shall be forty Voting Members personally present and entitled to vote.
15. If within half an hour from the time appointed for the holding of a General Meeting a quorum is not present, the meeting, if convened on the requisition of Voting Members as detailed in Article 11 herein, shall be dissolved. In any other case it shall stand adjourned to the date, time and place determined and notified by the Board and if at that adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting the Voting Members present shall be a quorum and may transact the business for which the meeting was called.
16. The Chairman of the Board, if present, or in his or her absence the Deputy Chairman of the Board, shall preside as chairman at every General Meeting, but if at any meeting the Chairman and the Deputy Chairman of the Board shall not be present within five minutes after the time appointed for holding the same, the Voting Members present shall choose some Voting Member of the Society present to preside. References in these Articles to the Chairman shall, where the context requires, be deemed to refer to the Deputy Chairman.
17. The Directors may attend and speak at General Meetings whether or not they are Members.
18. The Chairman of a General Meeting may, with the consent of the meeting, adjourn the same from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
19. At any General Meeting every question put to the meeting shall be decided on a show of hands, unless before or upon the declaration of the result of the show of hands, a poll be directed by the Chairman or demanded by not less than five Voting Members present in person or by proxy, and unless a poll be so directed or demanded, a declaration by the Chairman of the meeting that a resolution has been carried, or has been carried unanimously, or by a particular majority, or lost, or not carried by a particular majority, shall be conclusive, and an entry to that effect in the minute book of the Society shall be conclusive evidence thereof, without proof of the number or proportion of the votes recorded in favour of or against that resolution.



VOTES AT GENERAL MEETINGS

25. Every Elector, or every duly appointed proxy, on a show of hands shall have one vote. Where an individual attending the relevant meeting is an Elector and also holds one or more proxies (or where an individual is not an Elector but holds more than one proxy) such individual shall be entitled only to one vote on a show of hands.
26. On a poll, votes may be given either personally, or by proxy. On a poll, every Official, Individual and Associate Elector shall be entitled to one vote. Every Club Elector shall be entitled to one vote for each adult Member of the club so represented with the proviso that no Member may count towards the votes of more than one club.
27. A proxy must be a person who is a Member of the Society.
28. The instrument appointing a proxy shall be in writing under the hand of the appointer or duly authorised attorney in writing.
29. The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified copy thereof shall be deposited at the Office not less than forty-eight hours before the time appointed for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote.
30. A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death of the principal or revocation of the proxy, provided that no intimation in writing of such death or revocation shall have been received at the office six hours at least before the time fixed for holding the meeting or adjourned meeting at which the proxy is used.
31. The instrument appointing a proxy shall be in a form that complies with the requirements of the Companies Act (2006) and in a manner prescribed by The Board. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.
32. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is given or tendered, and every vote not disallowed at such meeting shall be valid for all purposes. Any such objection made in due time shall be referred to the Chairman of the meeting whose decision shall be final and conclusive.

VOTES AT GENERAL MEETINGS

24. Every Voting Member, or every duly appointed proxy, on a show of hands shall have one vote. Where an individual attending the relevant meeting is a Voting Member and also holds one or more proxies) such individual shall be entitled only to one vote on a show of hands.
25. On a poll, votes may be given either personally, or by proxy. On a poll, every Voting Member shall be entitled to one vote.
26. A proxy must be a person who is a Voting Member.
27. The instrument appointing a proxy shall be in writing under the hand of the appointer or duly authorised attorney in writing.
28. The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified copy thereof shall be deposited at the Office or such other place as designated by the Directors, or sent in electronic form to such email address (or equivalent) specified for the purposes of such communication, not less than forty-eight hours before the time appointed for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote. For the purpose of calculating such period of forty-eight hours no account may be taken of any part of a day which is not a working day.
29. A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death of the principal or revocation of the proxy, provided that no intimation in writing of such death or revocation shall have been received at the office or such other place as designated by the Directors six hours at least before the time fixed for holding the meeting or adjourned meeting at which the proxy is used.
30. The instrument appointing a proxy shall be in a form that complies with the requirements of the Companies Act 2006 and in a manner prescribed by the Board which may at the discretion of the Board be in electronic form. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.
31. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is given or tendered, and every vote not disallowed at such meeting shall be valid for all purposes. Any such objection made in due time shall be referred to the Chairman of the meeting whose decision shall be final and conclusive.



33. The Directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to vote at it.

32. The Directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to vote at it. Where these Articles refer to voting on a show of hands or by poll, this includes voting in electronic form or any other method which the Directors approve.

HONORARY OFFICERS

34.1 The Honorary Officers of the Society shall consist of the President and two Vice-Presidents, each of whom must be, or within one month after date of election must become, a Member of the Society. The Honorary Officers shall be elected in accordance with the following procedure:

- (a) Nominations for the offices of President and Vice-Presidents shall be submitted to the Secretary of the Society not later than 1st January in the year in which the vacancy occurs. Nominations shall be announced together with the papers for the Annual General Meeting.
- (b) Election of President and Vice-Presidents shall be conducted by ballot of Members prior to the Annual General Meeting under arrangements agreed by the Directors. Each Individual Elector will have one vote and each Club Elector will have one vote for each adult Member of the club represented provided that no Member shall count towards the votes of more than one club. The results of the ballot shall be announced at the Annual General Meeting.

HONORARY OFFICERS

33. The Honorary Officers of the Society shall consist of the President and two Vice-Presidents, each of whom must be, or within one month after date of election must become, a Member of the Society. The Honorary Officers shall be elected in accordance with the following procedure:

- (a) Nominations for the offices of President and Vice-Presidents shall be submitted to the Secretary of the Society not later than 1st January in the year in which the vacancy occurs. Nominations shall be announced together with the papers for the Annual General Meeting.
- (b) Election of President and Vice-Presidents shall be conducted by ballot of Voting Members prior to the Annual General Meeting under arrangements agreed by the Directors which may include, at the discretion of the Directors, in electronic form. Each Voting Member will have one vote. The results of the ballot shall be announced at the Annual General Meeting.

ELECTION AND RETIREMENT OF THE ELECTED DIRECTORS

44. Before the end of October in the year preceding the date of the Annual General Meeting the Electors shall be advised by the Board of the date of the Annual General Meeting together with details of the vacancies for Elected Directors.

47. The Board shall when convening the Annual General Meeting send to every Elector a notice with a list containing:

- (a) the names of all such persons who are due for retirement as an Elected Director and are standing for re-election; and

ELECTION AND RETIREMENT OF THE ELECTED DIRECTORS

44. Before the end of October in the year preceding the date of the Annual General Meeting the Voting Members shall be advised by the Board of the date of the Annual General Meeting together with details of the vacancies for Elected Directors.

47. The Board shall when convening the Annual General Meeting send to every Voting Member a notice with a list containing:

- (a) the names of all such persons who are due for retirement as an Elected Director and are standing for re-election; and



(b) the names of those persons submitted for nomination as an Elected Director who have in each case been recommended by the Nominations Committee and approved by the Board and are willing to be elected as an Elected Director. The list shall be printed in alphabetical order in relation to each vacancy on a form of voting paper to be approved by the Board together with a description of each candidate and a statement of the vacancies to be filled.

48. If the number of duly nominated and qualified candidates for election as a member of the Board in relation to each vacancy to be filled is one a statement to that effect shall be included when convening the Annual General Meeting and such candidate shall be deemed to have been elected (but subject to the approval of the Members by way of voting for or against each proposed candidate, with a majority in favour required for approval).

49. The voting papers when completed shall be returned to the Office or such other place as shall be determined by the Board, in each case by a date to be fixed by the Board who shall appoint two scrutineers to inspect the votes.

50. The scrutineers shall report in writing to the Chairman the result of such voting and the candidate who receives the most votes in favour in relation to each vacancy shall be declared by the Chairman at the Annual General Meeting and shall be deemed to have been elected at the Annual General Meeting to be the Elected Director in each case.

51. Every Elector shall be entitled to vote in respect of each vacancy with each Individual Elector having one vote and each Club Elector having one vote for each adult Member of the Club represented provided that no Member shall count towards the votes of more than one Club. Any voting paper containing more than the requisite number of votes shall be rejected by the scrutineers.

ACCOUNTS

91. Copies of all such documents as aforesaid and any other documents required by the Statutes to be annexed thereto shall not less than twenty-one clear days before the date of the meeting be sent as required by and subject to the provisions of the Statutes to every Elector of, and every holder of debentures of, the Society and also to all other persons (if any) entitled by or pursuant to the Articles to receive notices of General Meetings of the Society.

(b) the names of those persons submitted for nomination as an Elected Director who have in each case been recommended by the Nominations Committee and approved by the Board and are willing to be elected as an Elected Director. The list shall be printed in alphabetical order in relation to each vacancy on a form of voting paper to be approved by the Board together with a description of each candidate and a statement of the vacancies to be filled.

48. If the number of duly nominated and qualified candidates for election as a member of the Board in relation to each vacancy to be filled is one a statement to that effect shall be included when convening the Annual General Meeting and such candidate shall be deemed to have been elected (but subject to the approval of the Members by way of voting for or against each proposed candidate, with a majority in favour required for approval). Voting shall be conducted by ballot of Voting Members prior to the Annual General Meeting in accordance with the arrangements decided by the Directors which may include, at the discretion of the Directors, in electronic form.

49. The Board shall appoint two scrutineers or an organisation which provides electoral services to inspect the votes.

50. The scrutineers shall report in writing to the Chairman the result of such voting and the candidate who receives the most votes in favour in relation to each vacancy shall be declared by the Chairman at the Annual General Meeting and shall be deemed to have been elected at the Annual General Meeting to be the Elected Director in each case.

51. Every Voting Member shall be entitled to vote in respect of each vacancy.

ACCOUNTS

91. Copies of all such documents as aforesaid and any other documents required by the Statutes to be annexed thereto shall not less than twenty-one clear days before the date of the meeting be sent as required by and subject to the provisions of the Statutes to every Voting Member of, and every holder of debentures of, the Society and also to all other persons (if any) entitled by or pursuant to the Articles to receive notices of General Meetings of the Society.

NOTICES

94. A notice may be served by the Society upon any Elector either personally, by sending it through the post in a pre-paid letter, or by any equivalent means of physical delivery (including using providers of courier services, provided that the Society shall only use delivery services as an alternative to standard postal services where the Society considers the relevant service provider to be capable of meeting the requirements of these Articles), or shall be given using Electronic Communications addressed:

- (a) in the case of an Official Elector, to such Member at the registered address as appearing in the register of Directors; or,
- (b) in the case of a Club Elector or Associate Elector, to the registered address recorded (or in the absence of such a registered address to the secretary of the Associated Club or Associated Organisation represented); or,
- (c) in the case of an Individual Elector, to the address recorded in the list of Electors and held by the Society. In any such case as aforesaid, to any address for the time being notified for that purpose to the Society. In Article 94 "address", in relation to Electronic Communications, includes any e-mail address, or equivalent, used for the purposes of such communications.

95. Any notice, shall:

- (a) if served by post or by any equivalent means of physical delivery, be deemed to have been served on the day following that on which the letter containing the same is put into the post or into the possession of the relevant delivery service; or,
- (b) in the case of a notice contained in an Electronic Communication, at the expiration of 48 hours after the time it was sent.

In proving such service it shall be sufficient to prove that the letter containing the notice was properly addressed and put into the post office as a pre-paid first class letter (or put into the possession of the relevant delivery service) or that any communication contained in an Electronic Communication was sent in accordance with the procedure previously agreed with (or the e-mail address previously notified by) the Elector.

NOTICES

94. A notice may be served by the Society upon any Voting Member either personally, by sending it through the post in a pre-paid letter, or by any equivalent means of physical delivery (including using providers of courier or electoral services, provided that the Society shall only use delivery services as an alternative to standard postal services where the Society considers the relevant service provider to be capable of meeting the requirements of these Articles), or shall be given in electronic form addressed:

- (a) in the case of a Director, at the registered address as appearing in the register of Directors; or,
- (b) in the case of an Adult Member, to the address recorded in the list of Members and held by the Society; or by placing the notice on a website and providing the person with a notification in writing or in electronic form of the presence of the notice on the website. The notification must state that it concerns a notice of a general meeting and must specify the place date and time of the meeting. In any such case as aforesaid, to any address for the time being notified for that purpose to the Society. In Article 94 "address" in relation to a notice serviced in electronic form includes any e-mail address, or equivalent, used for the purposes of such communications.

95. Any notice, shall:

- (a) if served by post or by any equivalent means of physical delivery, be deemed to have been served on the day following that on which the letter containing the same is put into the post or into the possession of the relevant delivery service;
- (b) in the case of a notice sent in electronic form, at the expiration of 48 hours after the time it was sent; or
- (c) in the case of a notice sent or supplied by means of a website when the material was first made available on the website or, if later, when the recipient received (or is deemed to have received) notice of the fact that the material was available on the website.

In proving such service it shall be sufficient to prove that the letter containing the notice was properly addressed and put into the post office as a pre-paid first class letter (or put into the possession of the relevant delivery service) or that any communication sent in electronic form was sent in accordance with the procedure previously agreed with (or the e-mail address previously notified by) the Voting Member.



96. A notice given to any Club Elector or Associate Elector shall be binding on the body represented and any proceedings taken without further or other notice shall be binding on such body.

97. Every Director of the Society, the Auditor or Auditors for the time being of the Society and the Electors of the Society together with such other persons as may from time to time be prescribed by the Statutes shall be entitled to receive notice of General Meetings.

96. A notice given to any Voting Member shall be binding on the body represented and any proceedings taken without further or other notice shall be binding on such body.

97. Every Director of the Society, the Auditor or Auditors for the time being of the Society and the Voting Members of the Society together with such other persons as may from time to time be prescribed by the Statutes shall be entitled to receive notice of General Meetings.



Information

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