



Board Meeting Summary

Held at Lilleshall National Sports & Conferencing Centre
18/19 October 2014

Present:	David Harrison	Chairman
	David Sherratt	Chief Executive
	Julie Ryan	Director – Development
	Bob McGonigle	Director – Marketing
	Bryan Woodcock	Director – Operations
	Geoff Malyon	Director - England
	Alan Willsher	Director – Northern Ireland
	Muriel Kirkwood	Director – Scotland
	Chris Mortlock	Independent Director
Apologies	Tony Nilsen	Director - Wales
In attendance:	Derrick Lovell	President
	Susan Walford	Minute Taker
	Wendy Stead (for part of meeting)	Finance Manager

Apologies

Apologies were received from the Director-Wales due to family commitments.

Overview

This was once again a very full meeting with over 80 papers being presented to the meeting ranging from operational reports to strategic direction.

Departmental Updates

Reports were received from the Chairman, Chief Executive, Finance, Marketing, Operations, and National Directors.

Subjects Discussed

Items from within the reports discussed included major events, competition review, gender realignment and Performance.

Review of Policies, Procedures and Guidelines

The Health & Safety Policy and the AGB Funded Archers Policy were considered together with the Member Charter, terms of reference for the Case Management Panel and the Safeguarding Panel and a proposal relating to National Awards.

Board meeting dates

Business planning for 2015 includes setting dates for Board meetings. At the January 2015 Board meeting Directors will discuss how they would like Board meetings to be structured once the Board moves to a strategic focus.

AGM 2014

The Board reviewed the draft minutes relating to the AGM ready for these to be presented to the 2015 AGM for approval by the Membership.

Coaching Strategy

A new coaching strategy has been drawn up following consultation with members including Coaches, Performance and Development together with external coaches. This was considered by the Directors and approved.

Finance

The Board received a report on the current financial position together with an updated budget for 2014/2015. A number of projects were brought forward which were considered by Directors including their relationship to the Strategic Plan.

Ground inspections

The current process for approving shooting grounds was considered and it was agreed that there could be enhancements introduced to strengthen the process, including reviewing how Regional and National Judges receive training for carrying out this work.

Business & Strategic Plans

These were reviewed and it was agreed that the Strategic Plan needed to be refreshed to include more statistical information and to have more focus on club development. The Business Plan was considered, it was felt that this needs ongoing refinement with both the Board and the delivery team refining the plan to so that it provides improved monitoring and delivery information.

Governance

The Board received an update on current work including Board committees and projected work.

Next Meeting

The next scheduled Board meeting will take place on the 24/25 January 2015 at Lilleshall.



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