



## Board Meeting Summary

Held at Lilleshall National Sports & Conferencing Centre  
26/27 July 2014

Present:	David Harrison	Chairman
	David Sherratt	Chief Executive
	Julie Ryan	Director – Development
	Bob McGonigle	Director – Marketing
	Bryan Woodcock	Director – Operations
	Geoff Malyon	Director - England
	Alan Wilshire	Director – Northern Ireland
	Muriel Kirkwood	Director – Scotland
Apologies	Tony Nilsen	Director - Wales
In attendance:	Derrick Lovell	President
	Susan Walford	Minute Taker

### Apologies

Apologies were received from the Director Wales due to unavoidable work commitments.

### Departmental Updates

Reports were received from the Chairman, Chief Executive, Finance, Marketing, Operations, and National Directors.

### Subjects Discussed

Items from within the reports discussed included Have a Goes, brand guidelines, photography at events, Handicap Tables, coaching, National Indoor Tournament and the Tournament Organisers Handbook.

### Review of Policies

The Policy Register was considered and a presentation was made to the Board on 'What is a Policy'. This included considering why a policy is required, the difference between a policy and a procedure or code of practice and who has sign off as against ownership of individual policies. A review of staff policies and the Anti-Doping policy was considered together with the Mission Statement and Terms of Reference for the Safeguarding Services Panel and the Mission Statement for the Case Management Panel.

### Nominations Committee

The Board reviewed the Terms of Reference of the Nominations Committee and considered Directors portfolios. It considered a report from the Committee following the recent

recruitment process for Independent Directors and approved the appointment of Mr C Mortlock as an Independent Director.

### Finance

The Board received a report on the current financial position together with a draft budget for 2014/2015 which contained both business as usual figures and project requests. The management team was asked to review the figures and to report back to the October Board meeting with proposals on which projects are most relevant to delivering the Strategic Plan.

### Items for approval

The appointment of the Team Mangers for both the Olympic Games and Paralympic Games 2016 were confirmed. Overseas travel was approved and Booking Agreements for both the World Archery Executive Board meeting in December 2014 and the World Archery Europe Congress & Outdoor Championship 2016 were also approved.

### Bank Mandate

This was reviewed and replacement signatories appointed.

### Awards

The Board received a report on National Awards following the presentation to the AGM on Plaquettes. It requested that Membership Services carry out further work and report back to the October Board.

### Strategic and Business Plan

The Board reviewed the Strategic Plan and considered how the Business Plan should most effectively link in, taking into account the three main income streams of Archery GB. The Board decided to hold a further meeting in September to more fully review the strategic objectives.

### Progress against Objectives

Following the results at the European Championships, discussion took place about the implications of missing milestone targets and what support is required to enable Archery GB to achieve its Performance objectives. Areas such as coaching and the competition structure were discussed and the role that they play in developing performance archers and improving opportunities for more archers to have access to the Performance environment.

### Other matters

Updates were received on the Membership Review, the Competition Review and the recent World Archery Europe Congress.

### Next Meeting

An additional meeting of the Board will take place in September to consider the Strategic Plan with the next scheduled Board meeting to take place on the 18/19 October at Lilleshall.



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